

## Bank reconciliation – pro forma

Name of smaller authority: WYESIDE GROUP PARISH COUNCIL

County area (local councils and parish meetings only): HEREFORDSHIRE

Financial year ending **31 March 2018**

Prepared by ALISON WRIGHT (CLERK) (Name and role)

Date 28/5/18

Balance per bank statements as at 31 March 2018:

£            £

10400.56

Petty cash float (if applicable)

0.00

Less: any un-presented cheques at 31 March 2018

588.60

9811.96

Add: any un-banked cash at 31 March 2018

0.00

Net balances as at 31 March 2018 (Box 8)

9811.96

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

### CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)

9987.75

Add: Receipts in the year

10209.79

Less: Payments in the year

10385.58

Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)

9811.96

(See [example](#) for guidance if required)